

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
August 8, 2022**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday August 8, 2022. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen. Tom Dougan, Jim Halbur, Randy Westman and Paul Aukes

3. Review and approval of the agenda

Resolution 22:11: Member Aukes moved to approve the agenda. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

4. Review and approval of the Minutes of the July 11, 2022, Regular Meeting

Resolution 22.12: Member Aukes moved to approve the minutes of the July 11, 2022, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

5. Officers' reports

a. Chair – Bob Schmillen

- Bob will be attending an August 16th Community meeting with the City of Mankato regarding the bonding bill.

b. Vice- Chair Paul Aukes

- None

c. Treasurer

- Cash Activity Report - Beginning Balance on July 11, 2022 was 1,255,996.10
Ending Cash Balance as of 7-31-22 was 1,487,861.78 Payments due
260,802.99 Ending Balance as of 8-08-22 was 1,227,058.79

- Our PFA payment in the amount of 232,643.09 was due and paid in the month of July

Resolution 22:13 Halbur presented a motion to approve the payment of bills listed on the cash activity report. Upon a second from Dougan. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

- Reviewed Profit & Loss/ Balance Sheet for July 31, 2022.

Resolution 22.14 Halbur moved to approve the July 31, 2022, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining.

- Discussed and reviewed the budget to be sent to the counties. An 8% increase over last year's budget. Discussion was held on a percentage of the payroll expense should be switched to the Levy budget. Discussion on the flow rates and Base, how they should be looked at via the budget and levy amounts.

Resolution 22.15 Dougan moved to approve the preliminary budget amount. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Public hearing will be held next month, and Publications and Posting will be done by Carol Howard.
- A list of the secretarial duties and the direction of that role will be discussed next month.

d. Secretary

- none

6. Open forum for Constituents

- None

7. Old Business

- Budget Meeting date is set for Monday, September 12, 2022
- Bond Rating- Chuck Pettipiece has drafted a Debt Management Policy to supplement our bond rating policy. Will discuss in the September meeting for approval.

8. New Business

- Work Comp, Property/Casualty Insurance has all be approved and entered into the upcoming budget plan.

9. Maintenance

- Lift Station Bypass Station #1 is getting rebid.
- Pickup Bids will be sent out before the next meeting

10. Calendar

- After Hours Rate due to Customer Fault to be discussed next month

11. Discuss Agenda for September 12, 2022 Meeting

- After Hours Rate due to Customer Fault to be discussed next month
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12. Adjournment

- Schmillen moved to adjourn Seconded by Halbur.
The Meeting was adjourned at 7:52 p.m.

Respectfully Submitted

Carol Howard
Secretary of the Lake Washington Sanitary District